

Regulations for the Student Council at the University of the Faroe Islands

The Student Council (henceforth SC) is the representative body for students at the University of the Faroe Islands. The Council is made up of elected representatives from each of the faculties at the University and their role is to represent students' interests in relation to their studies and the student environment.

§ 1 General Assembly of Students

The General Assembly of Students (GAS) is the highest authority of the Student Council and can consider all matters within the scope and purpose of the council. Participation in the GAS meeting is open to all enrolled students of the University.

Sec. 2. Each year, the Chair of the Council should call a GAS after the academic year has started and by the 30th of September. Notification must be sent to all students via email, at least 3 weeks prior to the meeting.

Sec. 3. The agenda for each GAS must include these points:

- Election of a Chair for the meeting, as well as a keeper of minutes
- The delivery of the outgoing Chair of the Council's annual report
- A financial report
- Election of the Student Council for the academic session just started
- Other suggested topics
- Any other business

Sec. 4. Suggested topics must be sent to the Council at least 2 weeks prior to the GAS. Directions to sending in suggestions must be included in the call for the GAS.

Sec. 5. The out-going Chair of the SC writes an annual report that describes the Council's activities over the past year, as well as any possible future plans. In addition to presenting it at the GAS, a copy should be sent to the Student Services to post on the website.

Sec. 6. All students, registered as active on the first of the month that the GAS is held, will have the right to vote in the GAS.

Sec. 7. An Extraordinary General Assembly of Students (EGAS) can be held, should a majority of the SC vote for having one. Students can ask the SC to have a EGAS. The EGAS has the same authority as the GAS.

Sec. 8. Notification of a EGAS must be sent to the students at least 2 weeks prior to the meeting. Suggested topics must be sent in at least a week prior. The agenda for the EGAS must include these points:

- Election of a Chair for the meeting, as well as a keeper of minutes
- Suggested Topics

- Any other business

§ 2 Organization of the SC

A meeting of the elected members of the SC must be held no more than a week after the GAS to organize the SC. It should be the outgoing Chair who arranges and leads this meeting.

Sec. 2. During the organizing meeting, the outgoing Chair of the SC gives the newly elected Council members an overview of the work and responsibilities of the SC. Then a new Chair will be chosen from among the newly elected members. The outgoing Chair then formally resigns and allows the new Chair to lead the rest of the meeting.

Sec. 3. The new SC must organize itself with a Chair, Vice- Chair, Secretary and Treasurer. The Council can choose to appoint other positions, including deputies.

Sec. 4. When the new Council has been organized, as indicated above, the new Chair must inform Student Services, and ensure that the relevant information is posted on the University website and on the Council's social media.

Sec. 5. Meetings should be planned for the year.

Sec. 6. On the first regular councilmeeting, after the organizing meeting, the new Council should set out a plan for its activities for the coming academic year. Generally, this should include regular engagement with the University leadership, via the xxxxxxxx, and also the main events and campaigns the SC plans to arrange, as well as a financial plan for the academic year.

§ 3 Procedures for Council meetings

A week before a meeting, the Chair will send out an agenda. The Council members have the right to put topics on the agenda, and these should be discussed, if they are deemed to be relevant to the scope and purpose of the Council.

Sec. 2. These topics should be on the agenda for every meeting:

- Approval of the agenda
- Approval of the minutes from the previous meeting.
- Finances
- Main items of business indicated in advance
- Any other business

Sec. 3. Should there be a need for an emergency meeting, the Chair should call for it, whenever possible, at least two full days in advance.

Sec. 4. No more than three working days after the meeting, the Secretary should have completed the minutes, so that it is possible for the the other Council members to comment on them prior to the next meeting. Minutes of meetings must be saved to a mututal platform, where all members have access. An edited version of the minutes should be put on the website. The edited version is to be sent to the Student Services, who will put it on the website.

Sec. 5. Any current student can request to see the full minutes from any council meeting. Any personal, sensitive or confidential information should be redacted before a student is given such access.

Sec. 6. Council members have the right to ask for a meeting to be called, should it be deemed necessary.

Sec. 7. If there are topics that require a vote, the Council must vote. The vote can be made anonymous in public records, should a council member request it and the council agrees to do it. If necessary, the Chair will have the casting vote. If there was a vote, this must be stated in the minutes, along with the outcome.

Sec. 8. Only Council members have the right to vote at Council meetings. Specific rules regarding the Student Representative (SR) to the Board are set out in the *Statutes for the Student Council of the University of the Faroe Islands §1. Sec. 3*. Should the SR be elected to the SC, they will have the status of a council member.

Sec. 9. The SC can invite others to attend Council council meetings, if they find that they can shed light on a topic that the SC itself cannot. Such invited attendees will, however, not have any right to vote at the meeting.

§ 4 Election of the SC

Members of the SC are elected for one academic year which runs between two GASs (not including any possible EGASs). The Chair will, however, maintain their position until the organizing meeting of the subsequent academic year.

Sec. 2. The election should be held at the GAS. Procedures for the election will be set out in the "Procedures for the Student Council Election at the University of the Faroe Islands" (PSCE).

Sec. 3. Two representatives must be found for each faculty. If two students do not run for a specific faculty, one of their seats may be given to another faculty. Further details are set out in the PSCE.

Sec. 4. If a faculty is not represented at all after the GAS, the newly elected SC should seek to find a representative for the faculty.

Sec. 5. Should a possible representative be found, for an unrepresented faculty, after the election has been completed, the SC must announce this through the Student Services. The Student Services will send an email to all students, giving them a week to state if they wish to object to the possible representative being given a seat. Objections are made by sending a message directly to the SC. Any objections will be discussed by the SC, who will assess whether or not the objection merits the possible representative not taking the seat. Should no objection be made, the SC shall give the possible representative the seat without further process. Should the representative be given the seat, this must be announced.

Sec. 6. Should a representative choose to give up their seat during the Council year, a deputy will be placed instead, if possible. Representatives must inform the Chair of their wish to give up their seat.

Sec. 7. All students, with the right to vote, can register a complaint about the election. The complaint must be made in writing to the SC, not later than five workdays after the results have been announced. The SC will make a decision on the complaint, in consultation with the Student Services (referring to the University leadership), within a week. Their decision will be final.

§ 5 Council Activities

The SC shall represent the interests of the students. In addition, they will work with student politics, experiences and well-being, as well as organize relevant events and campaigns.

Sec. 2. Students can put forth topics for discussion to the SC by sending them an email to the SC

Sec. 3. The SC must discuss the topics put forth by the students – unless they are deemed to be outside the scope and purpose of the SC.

Sec. 4. Topics put forth by students should be put on the agenda for the next scheduled council meeting.

Sec. 5. All events organized by the SC must be open to all University students.

Sec. 6. Should the University seek a student representative for a council/work-group, the SC should make all reasonable efforts to provide one.

§ 6 Organisation and collaboration

Should there be questions about anything set forth in the SC documentation, this is the priority used:

1. Statutes for the Student Council at the University of the Faroe Islands
2. Regulations for the Student Council at the University of the Faroe Islands
3. Procedures for the Student Council Election at the University of the Faroe Islands

Sec. 2. The SC can collaborate with other organisations working for the same interests and purposes as the SC.

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Fróðskaparsetur Føroya



Sonni Oddbjørn Johnson
Chair of the Student Council



Chik Collins
Rector of the
University of the Faroe Islands