

Minutes from board meeting

Date	November 21st 2019
Time	4 hours (8:00 – 12:00)
Place	Administration Building (Gróthúsið)
Participants	Ólavur Ellefsen, Chair of the board Marita Rasmussen, Vice-chair of the board Sára Joensen, board member Svein-Ole Mikalsen, board member Casper Rosen, board member Anders Bjarklev, board member (via Skype) Guðrún Nordal, board member (absent) Chik Collins, Rector Johan Hansen, University Director Bergur Djurhuus Hansen participated in the meeting Hugin Skaalum participated under #2 on the agenda Elisabeth Holm participated under #3 on the agenda
Keeper of the minutes	Johan Hansen

Agenda

1. Approval of agenda and minutes from last meeting
 2. Financial report
 3. Bologna presentation
 4. Nomination of member to "Staðarnavnanevndina"
 5. Update from the Rector
 6. Strategy discussion/workshop
 7. Miscellaneous
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1. Approval of agenda and minutes from last meeting

The agenda was approved and, after some discussion about the level of detail appropriate for the minutes of the Board meetings, the minutes from the last meeting (Nov 1st 2019) were also approved.

2. Financial statement

Hugin Skaalum, head of finance, presented the financial statement for the month of October with projections for the remainder of the year. There was a cell reference issue with the spreadsheet that Hugin presented which meant that the numbers for "Andre udgifter" (other expenses) were wrong. The correct numbers are circled in red below. The cell reference issue did not change the projected surplus for the year (stays 639k) but it meant that the surplus for October and year-to-date was lower (252k and 5435k instead of 542k and 8186k, respectively).

The university administration is communicating with the ministry (UMMR) regarding next year's budget ("játtan") and will continue to do so until it has been finalised (presumably shortly before Christmas). The board requested that the budget - albeit not in a finalised form - will be put on the agenda for the next board meeting (December 10th).

Månedsregnskab

Oktober 2019

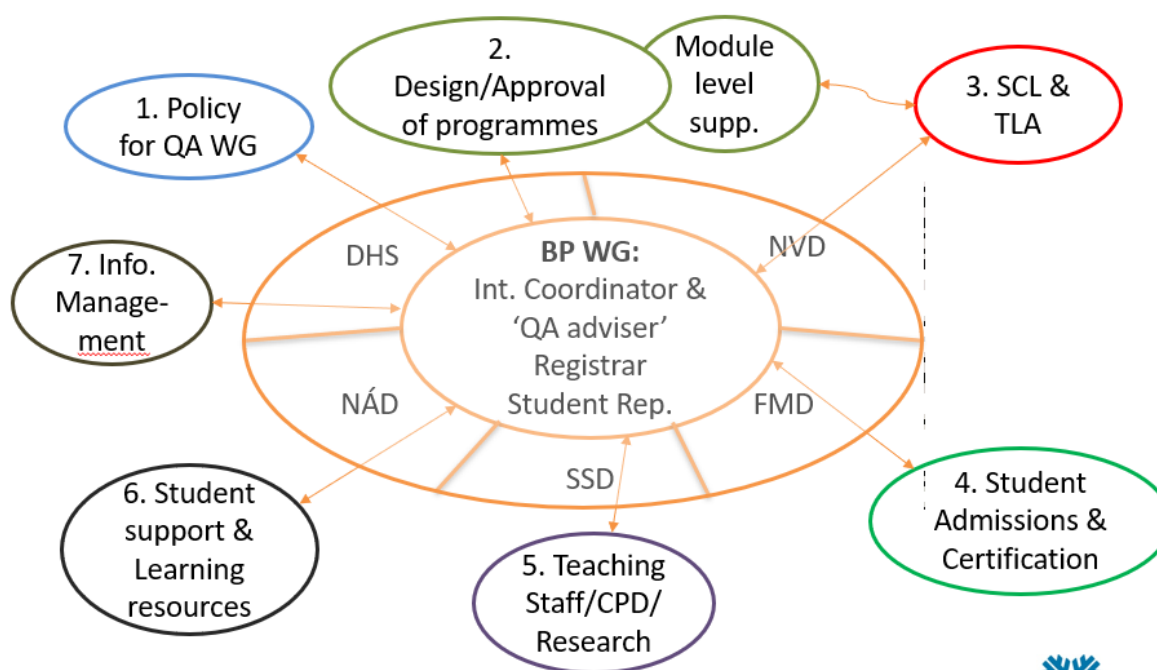
	Månedligt			Hidtil			Budget	Fremskrivning
	Konstateret	Budget	2018	Konstateret	Budget	2018	2019	2019
INDTÆGTER								
Bevilling	8.820	8.820	8.107	88.201	88.201	81.068	105.841	105.841
TF-Holding	0	0	125	0	0	1.250	0	0
Fælles drift (sámhúsarhaldið)	136	125	164	1.272	1.250	1.388	1.500	1.500
Projekter, indtægter m.m.	220	100	217	570	1.000	504	1.200	1.200
Andre indtægter og overførsler	0	183	308	0	1.833	3.080	2.200	2.200
Ialt	9.176	9.228	8.921	90.043	92.284	87.290	110.741	110.741
UDGIFTER								
Løn	7.563	7.516	6.796	70.494	75.165	66.581	90.198	88.662
Rejser og repræsentation	109	118	199	1.412	1.184	1.346	1.421	1.421
El og olie	63	163	184	669	1.633	1.488	1.960	1.960
IT m.m.	0	204	403	101	2.037	2.138	2.444	2.444
Sagkyndig hjælp	206	267	179	1.695	2.673	2.468	3.208	3.208
Varer og tjenesteydelser	222	258	291	1.955	2.582	2.844	3.098	4.052
Inventar	91	83	34	813	833	646	1.000	1.000
Husleje	572	591	562	6.202	5.908	6.189	7.089	7.236
Andre udgifter	98	10	0	1.268	99	218	119	119
Ialt	8.924	9.211	8.648	84.609	92.114	83.918	110.537	110.102
RESULTAT	252	17	273	5.434	170	3.372	204	639



3. Bologna presentation

Elisabeth Holm, altjóða samskipari (international coordinator), gave the board a short presentation about the Bologna process. In her presentation, Elisabeth touched upon various aspects: e.g. the background for the Bologna process, past attempts by the university to work with the process, current challenges, the importance of strategic commitment from management and next steps (including an imagined QA scenario - see image below). The board was in general agreement regarding the critical importance of quality assurance at the university in accordance with the Bologna process and this work will, within available resource constraints, be prioritised accordingly. One suggested way of doing this would be the establishment of a (small) quality enhancement unit which would be charged with designing and leading on quality enhancement in conformity with Bologna requirements across the University.

An imagined QA scenario





4. Nomination of member to "Staðarnavnanevndina"

The ministry (UMMR) has requested that the board appoints members to "Staðarnavnanevndina. The board asked the university management to provide the board with nominations for committee members.

5. Update from the Rector

The Rector provided (with some input from the University Director) his update since the last board meeting. He touched upon the following subjects:

- New hires
- Work on the executive order (kunngerð)
- Events organised by the university
- Emerging collaboration between the university, DTU, Tórshavnar Kommuna and Bústaðir
- Solution proposed by Tórshavnar Havn to climate/temperature issues in Sjóvinnuhúsið
- Dialogue with Landsverk about environment for work and study at NÁD building at Frælsið
- Dissemination of 2019 Student Survey
- Proposed development of line management for faculties and central administration
- Implementation of clear policies and practices regarding work time registration
- Establishing a Health and Safety Committee (the university has a number of health and safety representatives at the departments but they have not been properly organised). The board echoed the importance of ensuring that the committee is constituted as a matter of urgency.
- Due diligence on a proposed transfer of a number of Horizon 2020 projects
- Ensuring appropriate and consistent filing/archiving of university documents
- Participation in a government-led project for an administrative IT system serving the Faroese educational sector (all all levels)
- Discussions with the National Library regarding academic journal access for students and staff and becoming the designated University Library
- A possible Masters programme in leadership and management to serve the needs of organisations on the Faroe Islands
- Organisation of a University Leadership Team 'away day' for the beginning of December to discuss key challenges and develop action plans
- Maintaining regular communication with staff and students about what is happening in the University, about the Rector's assessment of things and about what he hopes to be able to achieve working with them.

The Rector also spoke to the key aspects of the scheduled update to the strategic plan for the university. This included timescale, ownership, allotted time, communication and consultation with staff, students and other stakeholders, focus on number of students vs. focus on quality assurance of the programmes, central administration resourcing, professionalisation of the university, etc.



6. Strategy discussion/workshop

The remainder of the meeting was dedicated to the update to the strategy for the university. In 2019, halfway into the strategy document's timeframe, the strategic plan should be evaluated and, on the basis of this evaluation, necessary adjustments should be made for the remaining period until 2024.

The chairman of the board started by presenting some overarching thoughts on strategy in the context of the university's mission. Following this the participants in the meeting (the board, the Rector, the University Director, and Bergur D. Hansen as acting Vice Rector) were split into two groups.

Each group was tasked with first focusing on one of two areas: Education and Research. The brief for each group was to look at the current document and suggest adjustments to the strategy to reflect the reality today and to suggest some concrete targets. Following this, the next task was to do the same for these two areas: Cooperation and Administration.

Following the workshops was a discussion of the findings.

It was decided that the chairman of the board and the Rector would, guided by the workshop discussions, work on the drafting of an updated document, which would be significantly shorter than the current 16 page document, and that the resultant draft would be discussed at the next board meeting (December 10th). The plan would then be to share the revised strategy document with the wider staff and other stakeholders as part of a consultation process early in the new year prior to finalising.

7. Miscellaneous

Nothing.